
Decisions taken at the meeting held on Monday, 7 October 2024.

Meeting Time:

1.30 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Lawrence Nichols (Chair), Councillor Sean Beatty (Vice-Chair), Councillor Rose Chandler, Councillor Denise Saliagopoulos and Councillor Howard Williams

1. APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies were received from Councillor Gale, with Councillor Beecher in attendance as his substitute.

2. MINUTES

The minutes of the meeting held on 16 September 2024 were agreed as a correct record.

5. FORWARD PLAN

The Sub-Committee **resolved** to note the forward plan for future committee business.

6. EXCLUSION OF PUBLIC AND PRESS (EXEMPT BUSINESS)

7. URGENT ACTIONS

The Sub-Committee **resolved** to agree to the recommendations as set out in the report.

8. COMMERCIAL PORTFOLIO UPDATE

The Sub-Committee **resolved** to note the updates.

9. ASSET PORTFOLIO EXIT STRATEGIES

The Sub-Committee **resolved** to approve the form and detail of the Exit Strategy for each investment asset.

NOTES:-

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*

- ii. on regulatory matters
- iii. on member conduct issues.

- (2) Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.
- (3) Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.
- (4) The members exercising the right of call-in must not be members of the Committee which considered the matter.
- (5) When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:
 - a. Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or
 - b. Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or
 - c. Evidence that explicit Council Policy or legal requirements were disregarded.
- (6) Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.
- (7) The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.
- (8) Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.
- (9) In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.
- (10) In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.
- (11) The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 10 October 2024.